Minutes of the Meeting held on Thursday 14 June 2018 at 7.15pm at the Village Hall, Ulcombe.

Those Present Cllr Titchener (Chairman), Cllr Kenward, Cllr Lingwood, Cllr Lovegrove, Cllr Moir and Mrs Helen Anderson (Clerk).

There were 3 parishioners present.

1. (a) **Apologies for absence** were received and accepted from Cllr Robinson (Family Commitments), Cllr Thompson (Work Commitments). Borough and County Councillor Prendergast, Community Warden Dawn Riach-Brown.
   
   (b) **Declarations of Changes to the Register of Interests** There were no changes to the register of interests.
   
   (c) **Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda** There were no declarations made.
   
   (d) **Requests for Dispensations** There were no requests made.
   
   (e) **Declarations of Lobbying** There were no declarations made.

2. **Parishioners Questions** – Minute book was closed. No items were raised.

3. **Policing Report** – There was 1 reported crimes from 11 May to 14 June 2018.

   **Community Warden Report** –There was no report received.

4. **Borough Councillor(s) Report** –There was no report received.

   **Borough Councillor Liaison** –A meeting is to be organised with Cllr Round and Cllr Kenward.

5. **The Minutes** of the meeting held on 10 May 2018 were received. It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.

   **The Minutes** of the extraordinary meeting held on 5 June 2018 were received. It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.

6. **To receive an update about progress of resolutions from the last meeting (Information Only)**

   1. The annual calibration service of the speedwatch equipment has been completed.

7. **Parish Clerks Report of action taken on any urgent item(s).** There were no items raised.

8. **Planning**

   (a) The Council considered the following planning applications

   18/502473/FULL Hill Barn Farm, Lenham Road, Ulcombe – Proposed conversion of agricultural barn to residential use. It was RESOLVED that the Council wished to see this
application approved and did not wish for this to be reported to the planning committee if contrary to the officer’s decision.

18/500924/FULL 6 Martins Gardens, Lenham Road, Headcorn – Two additional mobile homes.*Amended Details* This was duly noted.

18/500925/FULL 5 Martins Gardens, Lenham Road, Headcorn – Two additional mobile homes.*Amended Details* This was duly noted.

18/502381/FULL Knowle Hill Game Farm, Knowle Hill, Ulcombe – Application to regularise the use of the farm office as a dwelling house. It was RESOLVED that the Council wished to see this application refused and for this to be reported to the planning committee if contrary to the officer’s decision.

18/502503/FULL 1 Chegworth Court Cottages, Chegworth Road, Harrietsham – Demolition of existing conservatory and side porch and erection of a two storey side extension and single storey rear extension. It was RESOLVED that the Council wished to see this application approved and did not wish for this to be reported to the planning committee if contrary to the officer’s decision.

18/501552/FULL Tilmangate House, Windmill Hill, Ulcombe – Conversion and alterations to existing double garage for granny annexe. This item was deferred.

(b) The following planning decisions taken by the Borough Council were duly noted:-

18/500352 Hill Farm, Lenham Road, Ulcombe – Approved 30/5/2018
18/501369 Acorn Stables, Ulcombe Road, Headcorn – Refused 8/5/18
18/501139 All Saints Church, Ulcombe Hill, Ulcombe – Approved 21/5/18
18/501555 Bellariva, The Street, Ulcombe – Approved 15/5/2018
18/501952 Stonehall Farm Bungalow, Headcorn Road, Ulcombe – Approved 4/6/18
18/501566PNQCLA/ The Barn at Knowle Hill Farm, Knowle Hill – Approved 4/6/18

The following planning applications remained outstanding:-

18/500785 6 Martins Gardens, Lenham Road, Headcorn
18/500924 6 Martins Gardens, Lenham Road, Headcorn
18/500925 5 Martins Gardens, Lenham Road, Headcorn
18/501669 Tambour House, Pye Corner, Ulcombe
18/502176 1 Martins Gardens, Lenham Road, Headcorn
18/501616 Kings Oak Farm, Crumps Lane, Ulcombe
18/502292 Kings Oak Farm, Crumps Lane, Ulcombe
18/502026 The Oaks, Lenham Road, Kingswood
18/502070 land formally part of Neverend Farm, Pye Corner, Ulcombe
18/502084 Rain Farm, Eastwood Road, Ulcombe
18/502367 3 Martins Gardens, Lenham Road, Headcorn

(c) A response was formulated and agreed to the Government Consultation on unauthorised gypsy and traveller encampments. Cllr Titchener to submit.

(d) A copy of the KALC co-ordinating teams response to the NPPF consultation was duly noted.
9. **Finance**

   (a) Receipts of Income

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<tr>
<th>Organisation</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Natwest Bank</td>
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<tr>
<td>Maidstone Borough Council</td>
<td>Parish Services Scheme</td>
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<td><strong>Total</strong></td>
<td></td>
<td><strong>748.07</strong></td>
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   (b) The Council RESOLVED for the accounts listed to be paid.

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<tr>
<th>Organisation</th>
<th>Reference</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Unipa Services LLP</td>
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<td>Speedwatch Service</td>
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<td>EDF Energy</td>
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<td>Pavilion Electricity</td>
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<td>Came &amp; Company</td>
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<td>Road Signs</td>
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<tr>
<td>Mrs H Anderson</td>
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<td>Salary &amp; Expenses</td>
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<tr>
<td>HM Revenue &amp; Customs</td>
<td>002054</td>
<td>Tax &amp; NI Payments</td>
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<tr>
<td>Mrs F Kenward</td>
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<td>Printer Ink</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>£2962.75</strong></td>
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10. **Correspondence**

   (a) Notification of the KALC Annual Councillor Conference was received and noted.

   (b) A letter was received from Maidstone Borough Council regarding an Older Person’s Champion project.

   (c) Notification was received regarding a change of date for the East Maidstone Bus meeting. Cllr Titchener to attend.

   (d) Notification has been received of a Parish Seminar being held by KCC on rural bus services. The clerk to attend. It was also noted that ‘Big Conversation’ public consultations are taking place in various locations across the County.

   (e) Notification of the Maidstone Armed Forces Day Flag Raising Ceremony was received. Cllr Titchener to attend.

   (f) Notification of Maidstone Local Plan Stakeholder Survey was received. Cllr Titchener to complete.

   (g) Notification of an invitation for the Chairman to attend the Mayors Garden Party was received and noted.

11. **Greensand Ridge** Following publication of a recent Kent Messenger article where it is noted that Maidstone Borough Councillor Harwood’s is proposing to seek designation of the Greensand Ridge as an AONB, it was agreed to try and arrange a meeting with Cllr Harwood to discuss this idea further.

12. **Recreation Play Area/Car Park**

   (a) The monthly Inspection report from Cllr Kenward and Maidstone Borough Council was received. The litter bin by the play area has been knocked over and the post broken. The clerk to organise the repair and installation of an additional bin by the table bench.

   (b) It was RESOLVED that Cllr Lovegrove would carry out the play area inspection for the period 15 June to 12 July 2018.

   (c) There were no additional items to note.
(d) It was RESOLVED to put in an application for grant funding to Maidstone Borough Council SIPA Parish Grant Scheme.

13. **Highways Issues**
   (a) It was agreed that Cllr Moir, Cllr Kenward and Cllr Lovegrove would look at possible suitable sites for siting planters within the village curtilage.

14. **Reports from Councillors who have attended external meetings.**
   
   Cllr Titchener reported on the Gypsy and Traveller Meeting on 4 June.
   Cllr Lingwood reported on the recent residents meeting with Sean Charlton.
   Cllr Kenward reported on a meeting with MP Helen Whately on Gypsy and Travellers, and having attended the start of the Meadows hearing this was adjourned until October.
   Cllr Lovegrove reported on the Village Hall Management Committee meeting.

15. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the July meeting.**

   Review of the Parish Plan 2006.

The Meeting closed at 10pm

**Approved by:**
**Date:**