



ULCOMBE PARISH COUNCIL

Parish Office C/o 16 Chaplin Drive, Headcorn, TN27 9TN
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Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at the Village Hall on Thursday 11 October 2018 at **7.15pm**.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

4 October 2018

H Anderson (Parish Clerk)

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Declaration of Changes to the Register of Interests.
 - (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda.
 - (d) Requests for Dispensations.
 - (e) Declarations of Lobbying.
2. Public Session (Meeting adjourned – minute book closed)
3. To receive Policing Crime Stats collated from E-Watch.co and Community Warden Report.
4. (a) To receive Borough Councillor Report.
5. To resolve that the minutes of the Council Meeting held on 13 September 2018 to be taken as read, confirmed as a correct record and signed by the Chairman.
6. To receive an update about progress of resolutions from the last meeting. (Information Only) including Parish Plan Review, Community Event and Planters.
7. Parish Clerks Report of action taken on any urgent item(s).
8. **Planning**
 - (a) To consider the following planning applications:-

18/504516/FULL Sparrow Oast, Ulcombe Road, Headcorn – Demolition of existing two storey front extension and erection of a single storey front extension. Conversion of a garage to provide home gym and store.

18/504934/FULL Oakhurst Farm, Ulcombe Road, Headcorn – Construction of a new driveway and gated access.
 - (b) To receive an update on any outstanding planning applications and results (Spreadsheet with action taken, deadlines etc).

9. **Finance**
 - (a) To note receipts of income.
 - (b) To authorise Payments listed on the schedule.
 - (c) To confirm bank reconciliation
 - (d) To receive budget analysis for the period (July-September).
 - (e) To start and consider budgetary requirements for 2019/20.
 - (f) To agree a donation to Ulcombe School for the installation of a defibrillator.
 - (g) To agree updated asset register.

10. **Correspondence**
 - (a) To receive notification of KALC Community Awards 2019.
 - (b) To receive notification of Kent Highways Parish Seminar.
 - (c) To receive a letter from KALC Maidstone re first review of Local Plan and Housing Numbers.
 - (d) To receive notification of KCC Big Conversation Update on 30 October.
 - (e) To receive notification of Lenham Neighbourhood Plan Regulation 14 Consultation.

11. **Fire Proof Cabinet** to agree the purchase of one two draw and/or one four draw fire safe filing cabinets.

12. **Social Media**
 - (a) **Facebook** – a six month data analysis review.
 - (b) **Website** – content review.

13. **Recreation Play Area/Car Park**
 - (a) To receive the Monthly Inspection Report and to consider any actions to be taken if needed.
 - (b) Play area Project – to confirm acceptance of the SIPA Parish Grant Scheme Application and the KCC Members Grant..
 - (c) Play area Project – to confirm the next steps for the purchase and installation of equipment.
 - (d) To note any other recreation ground/pavilion matters for action.
 - (e) Structural condition of village sign.

14. **Highway Issues**
 - (a) To note any new works to be reported.

15. To receive reports from Councillors who have attended external meetings.

16. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the November 2018 meeting.

Part2 Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

17. Enforcement Issues