

# ULCOMBE PARISH COUNCIL

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## Minutes of the Meeting held on Thursday 12 October 2017 at 7.15pm.at the Village Hall, Ulcombe

Those Present Cllr Titchener (Chairman), Cllr Kenward, Cllr Moir and Cllr Thompson. Mrs Helen Anderson (Clerk).

There were 6 parishioners present.

1. **(a) Co-option of Councillor** Mr Matthew Lingwood was co-opted and signed the declaration of acceptance of office.  
**(b) Apologies for absence** were received and accepted from Cllr Lovegrove and Cllr Robinson (Family Commitments). Borough Councillor Prendergast & Round and Community Warden Dawn Riach-Brown.  
**(c) Declarations of Changes to the Register of Interests** There were no changes to the register of interests.  
**(d) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda** None were received.  
**(e) Requests for Dispensations** There were no requests made.  
**(f) Declarations of Lobbying** There were no declarations made.
2. **Parishioners Questions** – Minute book was closed.
3. **Policing Report** – There were 3 reported crimes in September. [www.e-watch.co](http://www.e-watch.co)  
**Community Warden Report** –There was no report received.
4. **Borough Councillor(s) Report** – There were no reports received.
5. **The Minutes** of the meeting held on 14 September 2017 were received. It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.
6. **To receive an update about progress of resolutions from the last meeting (Information Only)**
  1. The entrance barrier at the Recreation Ground has now been repaired and the basketball hoop has been dismantled from the Village Hall car park. Cllr Thompson was thanked for organising this.
  2. The Village litter pick took place on Sunday 8 October with residents helping clear Headcorn Road. Cllr Kenwood was thanked for organising this and a date is to be considered for the next one to take place.
  3. A meeting is still to be arranged with Kent Highways to discuss parking in The Street and Lenham Road signage. The clerk will chase.
7. **Parish Clerks Report of action taken on any urgent item(s).** There were no items raised.
8. **Planning**
  - (a) The Council considered the following planning applications

17/501477/FULL Land at Pye Corner, Ulcombe Use of land for the siting of 1 mobile home, parking for 1 touring caravan and erection of an amenity building for a member of the travelling community. \*amended details\*. It was RESOLVED that the Council had no additional comments on the amended plan, however, it was noted that this application is due to be considered by Maidstone Borough Council Planning Committee on 19 October. On viewing the officer's report a number of anomalies were found and it was felt that these should be highlighted to committee members.

17/504956/PNQCLA Rough Field Wood Barn, Church Farm, Ulcombe Hill, Ulcombe. Prior notification for the change of use from agricultural to one dwelling and for associated operational development. It was RESOLVED that the Council wished to see this application refused.

17/505071 The Dairy Store, East Kent Farm, Crumps Lane, Ulcombe Prior notification for the change of use for 1 agricultural building and land within its curtilage from use as agricultural to use falling within class C3. It was RESOLVED that the Council wished to see this application refused.

(b) The following planning decisions taken by the Borough Council were duly noted:-

17/503869 Woodland at Lenham Road, Harrietsham – Approved 18/9/2017

The following planning applications remained outstanding:-

15/501511 Pitches 2&3 Martins Gardens, Lenham Road, Headcorn

16/502358 Smiths Cottage, Lenham Road, Headcorn.

17/501477 Land at Pye Corner, Ulcombe

17/502714 Caravan 2, Hawthorn Farm, Pye Corner, Ulcombe

17/502586 The Vine, Greenhill Lane, Harrietsham

17/503214 Rain Farm, Eastwood Road, Ulcombe

17/503284 Church Farm, Ulcombe Hill, Ulcombe

17/504176 1 Rock Cottages, The Street, Ulcombe

(c) A meeting of neighbouring Parish Councils is to be held on 16 October to discuss local planning matters. Cllr Titchener and Cllr Kenward to attend.

## 9. **Finance**

(a) Receipts of Income

Total	<u>£ 0.00</u>
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(b) The Council RESOLVED for the accounts listed to be paid.

South East Water	001997	Pavilion Water	22.77
Spy Alarms	001998	Alarm Maintenance	109.20
Southerden Fencing	001999	Open Spaces Work	300.00
CPRE	002000	Annual Subscription	36.00
Mrs H Anderson	002001	Salary & Expenses	561.40
Post Office Ltd	002002	Tax & NI Payments	84.60
P Titchener	002003	Stationery	55.98
Land Registry	002004	Land Search	4.00
		Total	<u><u>£1173.95</u></u>

- (c) The Bank Reconciliation was presented and agreed.
- (d) The budget analysis for the period June to September was presented and agreed.
- (e) Items for the budget for 2018/19 were put forward for further investigation and financial analysis including a speed Indicator sign, village CCTV and play area upgrade.

**10. Correspondence**

- (a) Notification of further training events held by KALC had been received. Councillors should liaise with the clerk should they wish to attend.
- (b) Notification of a DCLG consultation – Planning for the right homes in the right places had been received and was noted.
- (c) A copy email had been received from Borough Councillor Prendergast to Maidstone Borough Council asking about the position on Knowle Hill Game Farm following a recent newspaper article.
- (d) Notification had been received on a KCC Meeting regarding Community Transport being held on 2 November. This was noted.
- (e) Notification had been received on the KALC AGM being held on 18 November. This was noted and the clerk was to contact Cllr Lovegrove to see if she wished to attend.

**11. Recreation Play Area/Car Park**

- (a) The monthly Inspection report was received from Maidstone Borough Council and no new issues had been identified.
- (b) No issues were reported in relation to the Pavilion or Recreation Ground.
- (c) Security – it was agreed to review security at the Village Hall and Recreation Ground and CCTV options were to be investigated.
- (d) Headcorn Football Club had asked whether they would be able to use more of the Recreation Ground area (extending onto the old cricket wicket) for a girl’s team to play. This was agreed and fees would not be charged for the first year.

**12. Tree Preservation Order** Notification had been received of Order 5017/2017/TPO Land at Lodge Close, The Street, Ulcombe. This was noted.

**13. Communications Policy** This item was deferred.

**14. Highway Issues**

- 1. Chegworth Road lay-by had worn away.

**15. Reports from Councillors who have attended external meetings.**

There were no reports given.

**16. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the November meeting.**

There were no matters raised.

The Meeting closed at 22:30pm

**Approved by:**

**Date:**