

ULCOMBE PARISH COUNCIL

Minutes of the Meeting held on Thursday 14 July 2016 at 7.15p.m.at the Village Hall, Ulcombe

Those Present Cllr Titchener (Chairman), Cllr Kenward, Cllr Lovegrove, Cllr Moir, Cllr Thompson, Mrs Helen Anderson (Clerk).

There were no parishioners present.

1. **(a) Apologies for absence** were received from Cllr Prendergast (Borough Council Commitments). Borough Councillor Round.
(b) Declarations of Changes to the Register of Interests There were no changes to the register of interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda –There were none recorded.
d) Requests for Dispensations There were no requests made.
(e) Declarations of Lobbying There were no declarations made.
2. **Parishioners Questions** Minute Book Closed. No parishioners were present to ask questions.
3. **Policing Report** There was no report of any crime between the period of 9 June and 12 July. However, there was 10 calls made to the Police during this period including two road traffic collisions as well as flytipping on Windmill Hill.
Community Warden Report Dawn Riach-Brown reported that she continues to visit the village on a regular basis but there were currently no issues arising.
4. **Borough Councillor Report** – There was no report received.
5. **The Minutes** of the meeting held on 9 June 2016 were received. It was RESOLVED that the minutes were taken as a read and confirmed as a correct record and signed by the Chairman.
6. **To receive an update about progress of resolutions from the last meeting (Information Only)**
 1. The clerk is to obtain a quote for a wooden sign at Jubilee Corner. Cllr Kenward is to inform the clerk of the relevant wording required.
 2. The speedwatch equipment has now been received and this has been added to the Insurance Schedule.
7. **Parish Clerk's Report** – There was no items reported.
8. **Planning**
 - (a) The Council considered the following planning applications

16/505372/TPO Woodland adjacent to The Woodyard, Water Lane, Harrietsham, ME17 1DE. It was RESOLVED to approve this application and for this not to be reported to the planning committee.

16/503288/FULL The Pipe Cot, The Street, Ulcombe ME17 1DT Two storey side extension with complete new pitched tiled roof on dwelling with cedar cladding and rendering *Amended details* It was RESOLVED for this application to be approved and for this not to be reported to the planning committee.

Proposal for a public path diversion order under section 257 of the Town and Planning Act 1990 for footpath KH320 Land adjacent to Ulcombe Primary School, The Street, Ulcombe. It was RESOLVED that this proposal should be approved.

(b) The following planning decisions taken by the Borough Council have been duly noted:-

14/504606/FULL Hawthorn Farm, Pye Corner, Ulcombe, ME17 1EF Change of use of land to create two additional plots for the accommodation of gypsies. Each plot to contain one static caravan, a septic tank, parking for two vehicles and associated hardstanding. Refused 11/7/2016

16/503540/TPO Woodland adjacent to the Woodyard, Water Lane, Harrietsham – TPO to fell a coppice of sweet chestnut. Approved 14/6/16

The following planning application currently remain outstanding applications:-

15/501511 Pitches 2 & 3 Martins Gardens, Lenham Road, Headcorn.

15/502234 Plot 6 The Meadows, Lenham Road, Headcorn.

16/502358 Smiths Cottage, Lenham Road, Headcorn.

16/503288 The PipeCot, The Street, Ulcombe.

16/502959 Chegworth Mill Barn, Chegworth Road, Harrietsham.

16/503398 1-5 Land Rear of Meadows, Lenham Road, Headcorn

16/503403 6-10 Land Rear of Meadows, Lenham Road, Headcorn.

16/503615 Chegworth Halt, Chegworth Road, Harrietsham

16/503883 2 Harrow Cottages, The Street Ulcombe.

16/503778 & 16/503779 Mansion House, Knowle Hill, Ulcombe.

(c) An update was received from Maidstone Borough Council to our enforcement enquiry ENF/16/500568 Land adjacent to Charlesford Avenue, Kingswood and it was duly noted that the landowner had been subsequently contacted by the officer in relation to their cyclo cross activities. It was agreed to continue to liaise with Kingswood and Broomfield Parish Council on this matter if required.

(d) Notification has been received of the Ashford Local Plan 2030 and Community Infrastructure Levy documentation which is available for public consultation from 15 June to 10 August 2016.

(e) Permitted development rights and the protection of landscapes was discussed and it was agreed that the clerk would research Article 4 Restricting Permitted development.

9. Finance

(a) Receipts of Income

Natwest Bank	Interest	£ 0.69
Queens Birthday Celebrations	Takings from the day	£ 164.00
Total		£ 164.69

(b) The Council RESOLVED for the accounts listed to be paid.

1910	LW Safety Ltd	Fire Extinguisher Service	£ 67.62
		Purchase of Speedwatch	
1911	Unipar Services LLP	Equipment	£ 1,241.84
		Queens Birthday Event	
1912	Mrs Kenward	Expenses	£ 154.80
1913	Ulcombe Village Hall	Hall Hire	£ 130.00
1914	Mrs Helen Anderson	Salary & Expenses	£ 562.20
1915	HM Revenue & Customs	Tax & NI Payments	£ 84.40
		Queens Birthday Event	
1916	Mr P Titchener	Expenses	£ 132.32
1917	Maidstone Borough Council	Quarterly Bin Emptying	£ 43.20
		Total	£ 2,416.38

- (c) The Bank Reconciliation was presented and agreed.
- (d) The quarterly budget report was presented and agreed.
- (e) It was RESOLVED that additional authorised signatures of Cllr Lovegrove and Cllr Kenward be added to the mandate and the signature of John Watton be removed in accordance with the current Natwest mandate as detailed in section 2.

10. Correspondence

- (a) An invitation has been received for Parish Chairman to attend the Mayors Garden Party on the 27 July 2016.
- (b) Notification has been received that Maidstone Borough Council's Monitoring Officer John Scarborough is stepping down from this role at the end of September.
- (c) An invitation has been received from CPRE to attend a Garden Party at Hever Castle on 5 September.
- (d) An email has been received regarding free guided walks of Pond and within the Parish by members of the Kent Tree and Pond Partnership. The Council agreed to try and organise this for late September.

11. **Pavilion Alarm** It was RESOLVED to agree an annual contract with High Security Alarms Limited at a cost of £75 per annum.

12. **Report on Meeting with Ulcombe School** – Cllr Titchener gave a brief synopsis of the meeting held recently with the head teacher.

13. **Local Plan** It has been confirmed that Ulcombe Parish Council will be able to participate at the Local Plan enquiry on discussions relating to the following policies SS1, SP17, EMP1 and DM16.

14. **Tree Preservation Orders** – a list of current orders has been received and the clerk is to source further tree identification maps relating to these. It was agreed to arrange a meeting in mid-September with Nick Gallavin, Maidstone Borough Council Landscape Team to identify further possible trees/wooded areas for protection including Knowle Hill and Rough Field Wood.

15. **Nu-Venture Bus 66** Cllr Titchener reported on recent discussions held in relation to the route taken by the out of service number 66 bus in the afternoon which goes along the Chegworth Road back to Maidstone as its quickest route. However, due to the narrow nature of the lanes, it was felt that an alternative route could be considered by the bus company. Discussions remain ongoing.

16. **Recreation Play Area/Car Park**

- a. The monthly Inspection report was received from Maidstone Borough Council.
- b. There were no items to report in relation to the pavilion or recreation ground.

17. **Highway Issues**

New works to be reported:-

- (a) Bollards along the Lenham Road require replacing.
- (b) The road markings at Five Wents Cross roads is poor and needs to be repainted.
- (c) There were no reports received on any outstanding issues.

18. **Reports from Councillors who have attended external meetings.**

Cllr Titchener gave a brief overview of the items discussed at the Maidstone Borough Council, Headcorn and Ulcombe Community Cohesion meeting held on 1 July.

Cllr Kenward gave a brief overview of the items discussed at the KALC Area Committee meeting.

19. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the September meeting.**

Co-option of a new Councillor.

Parish Pump to contact the school.

Thank you to Mr C Tassell for his kind donation at the Queen's Birthday Event.

The Meeting closed at 21.30pm

Approved by:

Date: